

*Welcome to . . .*  
**HAMPTON CITY JAIL**



**135 High Court Lane  
Hampton, VA 23669**



# B. J. Roberts



# MISSION STATEMENT

- ☑ Safely and securely maintain all city correctional facilities, thus ensuring the safety of the public
- ☑ Ensure safe and secure operation of all courts
- ☑ Guarantee timely and accurate service of civil and criminal warrants



**IMPORTANT**

**INFORMATION**

**PAY CAREFUL ATTENTION TO THE  
FOLLOWING INFORMATION**

This presentation provides **general**  
knowledge about the Hampton City  
Jail.



## VISITATION

# *Visitation Guidelines*

- All visitors must be on the **Inmate's Visitation List**
- Visitors must be signed in **1 hour** prior to scheduled time
- Visits will be **30** minutes

**\* All visitors are subject to search \***



# *Visitation Schedule*

## **SATURDAY**

- 2F1, 2F4, 2F5, 2IC      7:30 – 10:00 am  
(doors lock at 9:00 a.m.)
- 2R1, 2R3, 2R4, 2R5      12:00 – 2:00 pm  
(doors lock at 1:00 p.m.)
- 1F3, 1F4, 1F5A/B      3:15 – 4:00 pm



# *Visitation Schedule*

## **SUNDAY**

- 3F1, 3IC, 3F4, 3F5      7:30 – 10:00 am  
(doors lock at 9:00 a.m.)
- 3R1, 3R2, 3R3, 3R5      12:00 – 2:00 pm  
(doors lock at 1:00 p.m.)
- 1R3, 1R4, 1R5A/B      3:15 – 4:00 pm



# *Visitation Schedule*

## ATTORNEY VISITS

### MONDAY - FRIDAY

- 8:00 am – 11:00 am
- 12 noon – 4:00 pm
- 6:00 pm – 10:00 pm



VISITATION

# *Visitation Schedule*

PASTORAL VISITS

**MONDAY - FRIDAY**

- 8:00 am – 11:00 am
- 12 noon – 4:00 pm



CANTEEN

## *Canteen Fund*



The Hampton Sheriff's Office (HSO) **Canteen fund** manages inmate accounts. A policy on accepting funds for inmates has been established.

When mailing funds (money) follow these instructions:

CANTEEN

## *Canteen Fund*



- \* Only **Money Orders** are ACCEPTED
- \* On the bottom of the money order, write the name of the inmate.
- Make money order payable to:  
**HSO Canteen Fund**
- On the envelope:

**HSO Canteen Fund**

**P.O. Box 158**

**Hampton, VA 23669**



CANTEEN

## *Canteen Fund*



- You may also **electrically transfer** money to an inmate account by **internet, telephone** or the **kiosk machine**.
- Internet website :  
[www.inmatedeposits.com](http://www.inmatedeposits.com)
- Telephone number: 1-866-345-1884



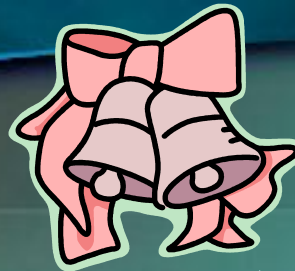
CANTEEN

## *Canteen Fund*



- The **kiosk machine** is located in the lobby of the Hampton Community Correctional Center located at 1928 W. Pembroke Avenue.
- The kiosk machine accepts **cash**, **debit** or **credit card**.

## MARRIAGES

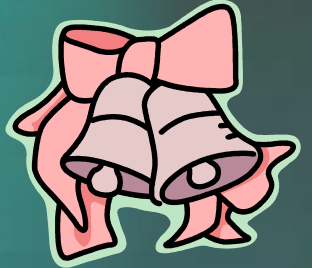


### *Inmate Marriages*

At HSO, inmates are **permitted** to marry. Keep in mind, marriage is a **privilege** not a right!

## MARRIAGES

# *Inmate Marriages*



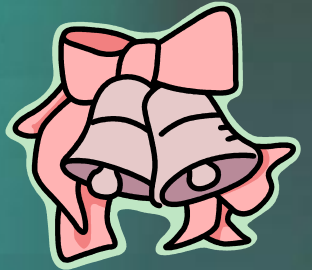
## Steps Concerning Marriage

- Inmate submits written request (include detailed information about the fiancée)
- Information is submitted to a judge and the Commonwealth Attorney's Office for approval
- If approved, the inmate and fiancée are notified

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## MARRIAGES

### *Inmate Marriages*



- HSO **does not** provide a minister or Chaplain, the fiancée is responsible for that arrangement
- Besides the minister, only **1 witness** can attend
- If purchasing a ring for an inmate diamonds/stones are **not** permitted



## *Sending Mail/Packages*

HSO must ensure a secure environment for all inmates as well as staff members. Therefore, it is our policy to inspect **ALL** mailed items.

Requirements are as follows:

## *Sending Mail/Packages*

- Letters must be in a standard 8" x 12" envelope
- Shipped packages and bulk mail items are **NOT** accepted
- Magazines or books are **ONLY** allowed if mailed directly from the distributor

## *Sending Mail/Packages*

- When writing letters to an inmate, use the following example to address the envelope:



**Hampton City Jail**  
(Inmate's Full Name)  
135 High Court Lane  
Hampton, VA 23669

## FUNERALS

# *Attending Funerals*

- An inmate may ONLY visit the funeral home with approval.
- Must be **immediate** family member (mother/father, sister/brother, child or grandparent).

For more information call:

**757-728-2043**



## PROGRAMS

# *Inmate Programs*

**Hampton Sheriff's Office** believes in the rehabilitation of inmates. The following programs are offered to assist inmates with educational, emotional and social growth.

## PROGRAMS

# *Inmate Programs*

- ✓ GED Classes
- ✓ Anger Management
- ✓ Substance Abuse
- ✓ Planned Parenthood
- ✓ AIDS Awareness
- ✓ MILK (**M**en **I**nside **L**oving **K**ids)

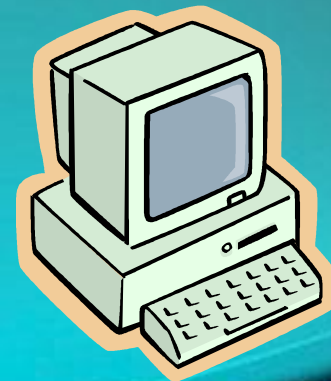


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## PROGRAMS

# *Inmate Programs*

- ✓ Inner Reflection  
(*Substance & Alcohol Abuse*)
- ✓ Step-Up
- ✓ Islamic Ministry
- ✓ Computer Literacy



## COMMUNITY PROGRAMS

# *Community Programs*

**HSO** is committed to developing positive relationships within the community. Our current emphasis is on Youth and Senior oriented services.

They are listed as follows:



COMMUNITY  
PROGRAMS

# *Community Programs*

## **YOUTH**

- Child Identification Program  
(yearly)
- D.**I**.**P** (Delinquent Intervention  
Program)

COMMUNITY  
PROGRAMS

# *Community Programs*

## **SENIORS**

- Senior Shopping (Coliseum Mall)
- Project Life Saver
- TRIAD

For more information call 926-2504



# *The Year of 2011*

The statistics for 2011 are as follows:

- Average Daily Inmate Population - **386**
- Total Inmates Committed – **5,602**
- Total Inmates Released – **5,560**



# *The Year of 2011*

- Total Number of Internal Affairs Investigations – 17 (2 unfounded, 4 sustained and 3 not sustained, 1 civil in nature)
- Inmate Work Force Hours Donated to the Community – 10,356





# *The Year of 2011*

- Total Number of Service of Papers – **64,810**
- Total Number of Children Fingerprinted in the Child Identification Program – **408**

## *The Year of 2011*

On February 2, 2011, the Hampton Sheriff's Office received **100%** on the unannounced inspection from the Department of Corrections.



# *Complaints*

If you wish to make a complaint about any operation of the **Hampton Sheriff's Office** or employee, you have several avenues through which to register your complaint:



# *Complaints*

## ➤ Telephone:

(757) 926-2540 or (757) 757-6760

Monday – Friday, 8:00 a.m. – 4:30 p.m.

## ➤ Mail:

Sheriff B.J. Roberts  
Hampton Sheriff's Office  
1928 W. Pembroke Avenue  
Hampton, VA 23661





# *Complaints*

## ➤ E-Mail:

[srich@hampton.gov](mailto:srich@hampton.gov)  
(Internal Affairs Officer)

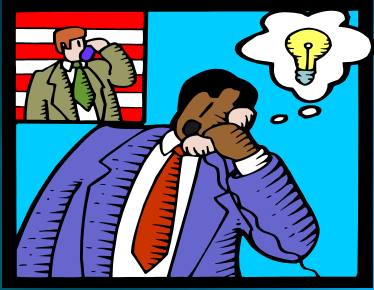
## ➤ In Person:

Captain Steven Rich  
135 High Court Lane  
Hampton, VA 23669



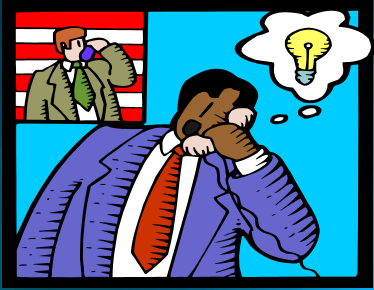
# *Complaints*

Your complaint will be **thoroughly** investigated and you may be contacted for additional information. The Sheriff will review the complaint and follow the investigation to determine the appropriate disposition.



# *Compliments and Suggestions*

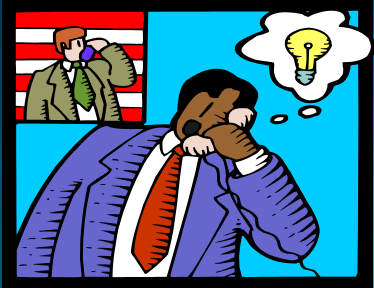
The **Hampton Sheriff's Office** would also like to hear from you regarding “a job well done” and any suggestions you might have dealing with the Sheriff's Office and the services we provide.



# *Compliments and Suggestions*

If you feel an employee of the  
**Hampton Sheriff's Office** has shown  
outstanding professionalism or has  
excelled in representing the Sheriff's  
Office and you wish to express this,





# *Compliments and Suggestions*

please call (757)926-2504 or send  
your written correspondence to:

Sheriff B.J. Roberts  
Hampton Sheriff's Office  
1928 W. Pembroke Avenue  
Hampton, VA 23661





# Frequently Asked Questions

## #1 - Can I write to an inmate?

Yes. Make sure the inmate's full name is on the envelope along with the address of the facility.

## #2 – Can an inmate get married?

Yes, upon approval.\*

*\* Call for further details*



# Frequently Asked Questions

#3 – Can I find out an inmate's release date? No. This information is given only to the inmate.

#4 – How can I get a bond for someone? Call the magistrate at 727-6598, they can give you more information.



# Frequently Asked Questions

#5 – Can I call an inmate? No. Inmates are only allowed outgoing calls.

#6 – Can I leave a message for an inmate? Only **EMERGENCY** messages are relayed to an inmate. (*Ex. death of immediate family member*)





# Frequently Asked Questions

#7 – Can I bring an inmate clothes? Yes within the first 48hrs. the following will be accepted: 5 t-shirts, underwear and socks 2 pair of long-johns \*Females\* – 2 bras (w/o under wire)

- All items must be new, white in color and in the original package.
- NO buttons, snaps or zippers allowed on clothing



# Frequently Asked Questions

#8 – Can I bring cash/money order to a receptionist for an inmate? No.

Money orders must be mailed to the Canteen Fund. Cash can be deposited by internet, telephone, or the kiosk machine.

#9 – Are children allowed to visit? Yes.

Children 18 and under must be with a parent/guardian **AND** on the inmate's visitation list.



# Frequently Asked Questions

#10 – Can I mail books/magazines from home to an inmate? No. We only accept material mailed directly from the distributor.

#11 – Does the Sheriff's Office have a website? Yes. Visit us at:  
[www.hampton.gov/sheriff](http://www.hampton.gov/sheriff)

For further information:

**CALL 757-727-6203**

or

757-728-2043

